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1	TO SEN Cleveland	INITIALS	CIRCULATE
		DATE	COORDINATION
2	<div></div>	INITIALS	FILE
		DATE	INFORMATION
3		INITIALS	NOTE AND RETURN
		DATE	PER CON - VERSATION
4		INITIALS	SEE ME
		DATE	SIGNATURE

REMARKS

Attached is a job description which may be useful as a basis for further discussions on the parameters of work on an additional representative in the Politico-Military Division.

JACK - HERE IS A
REVISED JOB DESCRIPTION FOR
YOUR USE.

Do NOT use this form as a RECORD of approvals, concurrences, and similar actions

FROM

DATE

4 Nov 71

PHONE

Position Description - Politico-Military
Division CIA Representative

Assists the Army Staff in the development of Army views on international aspects of national strategy with respect to Southeast Asia, with emphasis on Laos, Cambodia and Thailand. Also assists in the development of Army basic politico-military guidelines for Southeast Asia. Reviews Joint and unilateral Army plans, estimates, and studies in light of particular expertise, and assists in analysis of and Army recommendations concerning major changes in U.S. involvement in Southeast Asia, international and regional organizations, bilateral or multilateral pacts, collective security arrangements, or other special arrangements. In addition, assists in the review and formulation of Army positions on significant developments in international relations for Southeast Asia, and provides for timely input from parent agency for appropriate information pertaining to joint operations, plans, and activities in Laos, Cambodia, and Thailand. Assists in providing timely information for the Chief of Staff and Deputy Chief of Staff for Military Operations, U.S. Army, as appropriate. Establishes contacts with other interested agencies and departments, in accordance with current Army Staff policy, and in coordination with the State Department representative in the Politico-Military Division, International and Civil Affairs Directorate, Office of the Deputy Chief of Staff for Military Operations, to

insure close and continuous coordination and exchange of information between all concerned agencies. Assists in the performance of Army Staff responsibility with regard to base rights and status of forces agreements in Southeast Asia. Assists in providing politico-military input and advice on functions and policies pertaining to MAAGs, Missions, and military groups, to include activities under the command of the Department of the Army. Supports ODCSOPS membership in appropriate international agencies. Assists in the development of Army views on security and economic assistance concerning individual countries. Assists principal general officers of the Army Staff in the formulation of both basic national defense policy and Army implementing actions for such policies.